

do it now

idea to execution

Knowing is not enough; we must apply. Willing is not enough; we must do.

Everyone has ideas, how you execute them is what matters. Success requires focus on target & course charted with precision. Planning, organizing & problem resolution are the key elements of every success story. This module is inspired by basic principles of MBO (Management by objectives), Juran's Control Loop & PDCA (Deming cycle).

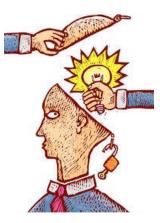
Contents

Idea to execution Planning for success Setting goals Planning Essential elements of a plan Planning tools Planning process Planning Scheduling Organising Controlling Anticipating & managing risk Monitoring & controlling the plan Getting co-operation Working together Think win-win Communication & follow up Handling complex situations What are problems? What stops us? Creative problem solving Are you confident?

Take Away

On attending the training workshop, the participants will be able to appreciate the essential perquisites to perform as a result oriented professional & be inspired to execute what is conceived in the mind.

To benefit from this training workshop as an organization or, an individual or, a group, please <u>contact us</u>.



Objectives

Overview of goal oriented work planning

Identify with plan, prepare, act cycle

Control & monitoring methods

Handle complex situations & Problem resolution

Who should attend?

Middle level, Senior level

What is the duration?

1 day, 2 days, 3 days, 3 ½ days

choose duration

Interaction language

English, Hindi/ English

Methodology

Multimedia Presentation Lecture Facilitated Discussion Group exercise Individual exercise Study material Anecdotes Games Q & A

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